

**New Mexico Fashion Week**  
**Volunteer Information**

Please complete all the contact information and questions on this application.

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Name: \_\_\_\_\_ Email: \_\_\_\_\_ Date: \_\_\_\_\_

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Company & Job Position: \_\_\_\_\_

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Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

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Emergency Contact Full Name: \_\_\_\_\_ Emergency Contact Phone Number: \_\_\_\_\_

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Street Address: \_\_\_\_\_

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City or Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

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Where did you learn about this opportunity? \_\_\_\_\_

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School (if a student): \_\_\_\_\_

1. How much time are you able to commit to NMFW (Either working at our Downtown Office, or from home)?  
In Office (typically between 10am & 4pm):  
3+ days per wk:\_\_\_ 1 -3 days per wk:\_\_\_ Other: \_\_\_\_\_  
Out of Office/At Home:  
10+ hrs per wk:\_\_\_ 5-10 hrs per wk:\_\_\_ 5- hrs per wk:\_\_\_ Other: \_\_\_\_\_
2. Describe your area(s) of interest in working with New Mexico Fashion Week.
3. What do you consider to be your strong points that would benefit NMFW?
4. What do you consider to be your weak points? Come on, be honest. We all have them. :)

Comments:

Thank you for your interest in New Mexico Fashion Week!

# Albuquerque Apparel Center/New Mexico Fashion Week CONFIDENTIALITY AGREEMENT

Ladies/Gentlemen:

Thanks you very much for your time and consideration in volunteering with ALBUQUERQUE APPAREL CENTER, LLC to work on NEW MEXICO FASHION WEEK. While working with NMFW, you will learn certain information regarding the operation of NMFW, AAC, and NMFashionInfo.com. All information learned and/or provided to you shall be kept confidential by you except as may be required by law or judicial process. Any unpermitted disclosure of said confidential information shall be deemed a breach of this Agreement. NMFW, AAC, and NMFashionInfo.com information, verbal or written, includes, but is not limited to, documents, manuals, financial information, designer or sponsor agreements, vendor or supplier agreements, and volunteer or staff information such as phone numbers, email addresses and mailing addresses. Information may also include travel, transportation and accommodation details; VIP, designer and attendee information, designer line submissions, schedules and or other operational and technical information that is intended solely for use by staff and volunteers of New Mexico Fashion Week.

Any controversy or claim arising out of or relating to the Agreement, its enforcement, arbitrability or interpretation shall be submitted to final and binding arbitration, to be held in Bernalillo County, New Mexico, before a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties or, if the parties cannot agree, then by choosing from a list of arbitrators supplied. The arbitration shall be a confidential proceeding, closed to the general public. The arbitrator shall issue a written opinion stating the essential findings and conclusions upon which the arbitrators award is based. The parties will share equally in payment of the arbitrator's fees and arbitration expenses and any other costs unique to the arbitration hearing (recognizing that each side bears its own deposition, witness, expert and attorneys' fees and other expenses to the same extent as if the matter were being heard in court). Nothing in this paragraph shall effect either party's ability to seek from a court injunctive or equitable relief at any time to the extent the same is not precluded by another provision of this Agreement. It is further understood and agreed that no failure or delay by either party hereto in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall any single or partial exercise thereof preclude any other exercise of any other right, power or privilege hereunder.

All notices and other communications made pursuant to this letter agreement shall be deemed to have been duly given if given in writing and hand-delivered, sent by telecopy with copy by mail or sent by recognized overnight courier service to the address of the applicable party set forth below, or to any other address that such party may designate by written notice to the other party. Notices delivered in person shall be effective two business days after delivery by the sender to an air courier who guarantees delivery within such two business day period. Telecopied notices shall be effective upon receipt of confirmation of transmission, provided that a copy is subsequently received by mail.

This letter Agreement may be executed in one ore more counterparts, each of which shall be deemed to be an original, but all of which shall constitute the same agreement.

If you are in Agreement with the foregoing, please complete and sign this letter and return it to the representative of New Mexico Fashion Week or Albuquerque Apparel Center, LLC that issued this agreement.

**ACCEPTED AND AGREED:**

By: \_\_\_\_\_

Print: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Warmly,

Albuquerque Apparel Center, LLC

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_